

Swimming New Zealand

Technical Advisory Committee Meeting Report

Meeting Date	1 – 2 November 2014
Location	Swimming New Zealand Headquarters - Auckland
Activity	Technical Advisory Committee Meeting
Attendance	Lesley Huckins (Chair), Lyn Sutherland, Gavin Ion, Dianne Farmer, Matt Meehan, Ross Bragg, Ron Clarke, Daniel Pearce (SNZ Staff), Keegan McCauley (SNZ Staff) & Kent Stead (SNZ Staff – Sunday only)

Item 1: Minutes from previous meeting

- 1.1 Clarification re Announcers Pathway
 - 1.2 Blue Bridge voucher winners
 - 1.3 Introduction to Officiating Card
- Minutes amended on above three items and accepted as true and correct
Moved: Ross Bragg **Seconded:** Gavin Ion

Item 2: Matters Arising from Previous Minutes

- 2.1 Open Water Meet Director suggestions - event plan updated
- 2.2 By Laws & Regulations – documents being amended
- 2.3 Functions at SNZ Meets – lunch time agreed as best
- 2.4 Control Room Personnel – Acknowledged regional differences
- 2.5 Opening Ceremonies – moving towards opening ceremony at Open Championships only
- 2.6 SKY TV Camera at Open Championships – no real progress as yet, needs to be improved before opens
- 2.7 Protest Fee Approval – board approval not required
- 2.8 2017 World Masters Games – swimming included
- 2.9 Para Swimmers inclusion in DIV II – clarification to be forwarded to each region.

Item 3: Assessments

Age Group Championships, Secondary Schools & Short Course Championships. all assessments achieved a positive outcome

Item 4: Meet Director Reports tabled

- 4.1 Secondary Schools Championships | Matt Meehan
- 4.2 Short Course Championships | Diane Farmer
Scheduling to be adjusted so these two meets not too close together

Item 5: Appointments for 2015 Meets

- 5.1 Appointments decided – officials to be notified

Summary of Meet Directors are as follows:

Open Water | Paul Matson (10km) & Greg Forsythe (5km)
 Junior Championships | Matt Meehan
 Zonal Championships | Ross Bragg
 Div II Competition | Lyn Sutherland
 Open Championships | Lesley Huckins
 Age Group Championships | Gavin Ion

Item 6: Regional Round-Up

Lyn Sutherland – Lower South
Ron Clarke – Upper North
Matt Meehan – Lower North
Dianne Farmer – Lower North West
Gavin Ion – Central North
Ross Bragg - Upper North

Item 7: International Meets & Opportunities

- 7.1 Update provided on International Meets calendar
CYG discussed – technical nominations now confirmed
- 7.2 Potential Open Water event being planned for Noumea – now confirmed
- 7.3 SNZ and the TAC will consult with Para Swimming NZ to gauge the best approach to gaining more accredited para swimming officials

Item 8: SNZ Meets

- 8.1 Meet Flyers & Meet Information – SNZ events for ensuring correct information released and updated as necessary
- 8.2 Late Withdrawals – payments being received promptly
- 8.3 Use of radios at SNZ meets – need limiting to essential personnel
- 8.4 IOT's on Pool Deck – IOTs can use rule reference card on pool deck
- 8.5 Chief IOT at SNZ Meets – should be experienced officials
- 8.6 Zonal Championships - Logistics and planning for the event are well on track.

Item 9: Regional Meets

- 9.1/2 Standard template for Meet Flyers/Information
The group, with the assistance from SNZ staff to develop a basic meet flyer/information template that can be edited to suit the meet it is being used for ensuring that all regional meets are being conducted in line with the required SNZ Rules & Regulations.
- 9.3 Minimum number of qualified officials at meets
For a meet's results to be endorsed there must be the correct number of officials, otherwise, times achieved at that meet may not be eligible as qualifying times for other meets.
It was agreed that when a meet results file is sent to SNZ for authorisation, it needs to be accompanied by a signed Officials Approved Meet Results form
SNZ to communicate these minimum requirements to the regions and clubs.
- 9.4 Number of timekeepers per lane for manual meets clarified.
As there is no longer a National Timekeepers qualification wording on the Officials Approved Meet Results form to be amended accordingly.
- 9.5 Mixed gender events
It was acknowledged that due to time constraints and limited numbers regions do run mixed gender events.
A motion was put forward and carried that for all Regional Championship Meets and above, all events (excluding mixed relays) must be swum as separate gender events.
- 9.6 Para Swimmers Inclusion
Concerns raised regarding para swimmers entering meets and events for which they do not qualify. Need to ensure that database shows swimmers that are in para category.

Item 10: Officials

- 10.1 SNZ Memberships – Officials & Coaches
To be a recognised for meet endorsement an official must be a current financial 'voting' member of SNZ .
If an official's memberships lapses for a period of 4 years or more there accreditation/qualification will no longer be valid.
For NZSCTA coaches to have access to pool deck during SNZ meets they will need to be members of SNZ. SNZ and NZSCTA are working on an agreement.
- 10.2 Referee Qualification & CRS Qualification
National Referees to be rotated through CRS position at SNZ Meets
- 10.5 All National Exam Papers to be updated. Referees exam to include larger section on CRS role. Matt Meehan to review
- 10.6 Regional officials to be encouraged to attend national meets to gain more experience
- 10.7 Meet Assessments
Assessment process essential for the development of newer officials.
Gavin, Matt and Ross to work on assessment documents that reflect different requirements for new and more experienced officials.

Item 11: SNZ Forms

- 11.1 Protest form, DQ form and Penalty updated and agreed (now available on SNZ website)

Item 12: Protests

- 12.1 Agreed that SNZ and the TAC should create a brief document highlighting the correct process to be followed when submitting a protest.

Item 13: SNZ By-Laws – FINA compliance of pools

- 13.1 Current FINA requirements discussed. TAC to request regions to supply a current survey of each pool used for competition.

Item 14: Up-Coming OHS / Work Safe Requirements

- 14.1 SNZ confirmed it does have a dedicated work safe plan that is implemented to protect all SNZ members during meets.
- 14.2 It was agreed that the TAC need to be aware of the impact of any forthcoming legislation changes and recommended that SNZ ensure that any plans that are required are met and delivered at each national meet.

Item 15: Rule Changes

Brief update given on the recent amendments to the rules from the FINA Extraordinary Congress (Doha 2014).

Item 16: General Business

- 16.1 IPC Swimming
IPC Swimming Rule 2.18.2.2 awaiting update.
Kent clarified survey requirements for bulkhead in relation to IPC world records. If recent survey available pool survey at end of session not required.
- 16.2 FINA Rule SW 10.15 clarified
- 16.3 SNZ Annual Report –
SNZ to review the format of next years annual report to acknowledge concern that volunteer officials did receive adequate recognition in this years report. TAC to provide input as necessary.
Action point for Gavin